

# The Dockland Settlements

## Fire alarm Evacuation Policy

**If you see or suspect a fire use the nearest call point to set off the fire alarm and alert those near you to encourage them to leave the building.**

The Fire Alarm System will provide you with an early warning to allow you to safely exit the community centre during an emergency situation.

**When the Fire Alarm sounds, leave the centre immediately.**

1. Never ignore or assume the alarm is false or the result of a test.
2. Everyone must evacuate the building by way of the nearest safe exit.
3. Only attempt to tackle the fire if you have received Fire Marshall training or similar and it is safe to do so.
4. Please assist children, the elderly or infirm or those with disabilities or if you are unable inform someone in the vicinity or a member of staff from The Dockland Settlements.
5. Once outside the building, move away from the building.
6. The front of the building is where the fire fighters and fire trucks will be operating. Do not obstruct their access to the building.

**Rotherhithe-**

1. **Emergency exit:** Front door
2. **Assembly point:** Exit the building, assemble at bus stop to the left.

**Once outside, never re-enter the building until you are told to do so by the fire department or police.**